Paulina Court Condo Board Meeting Minutes

May 19, 2020 – Meeting was held via teleconferencing

Board Members Present: T. Brackney, K. Fitzgerald, M. Hoeve, H. Jun, B. Kidd

The board meeting was called to order by Mark Hoeve at 7:15 P.M.

Approval of April meeting minutes

A motion was made to approve the April 2020 board minutes. The motion was seconded and unanimously approved by voice vote.

Financial Report

Becky presented a brief financial update. She reported that there are no current assessment payment delinquencies and the association's finances continue to be healthy and on budget. She was concerned about the continuing issues with Westward 360's monthly financial reporting, and the ongoing issues with late bill payments and incorrect utility vendor payments. She also reported that she hopes to soon receive a formal response from Brawley Reishman concerning her recent letter to the management company outlining her audit of the association finances in regards to Westward 360's accounting and reporting.

As of April 30, the checking account amount was $37,000 and the reserve account was $100,700.

Old Business

- **Summer repairs bid updates**
  Mark reported that the management company will continue to obtain bids for the 5916 #2E balcony ceiling repair and additional bids for the stairway/entryway painting project.

- **Westward 360 management issues discussion**
  For the remainder of the meeting, Mark led the board in a discussion about Westward 360 management concerns, including their accounting/financial reporting errors. The board hopes that these issues can be resolved, but in the meantime has agreed to continue compiling of list of other property management companies that will be researched and reviewed as possible replacements. A decision on whether to continue with Westward 360 or to hire a new management company will be made sometime this fall or in early 2021.

With no further business, the meeting adjourned at 8:15 P.M.

Next Board Meeting: Tuesday, June 16, 2020
7:00 P.M. – Meeting via teleconferencing